Call for Applications for admission to the
"Scuola di Specializzazione in Beni Architettonici e del Paesaggio"
affiliated with the ArCoD Department of Politecnico di Bari
Academic Year 2026/2027

Art. 1 – Announcement and purpose of the call

A public selection is announced, for the academic year 2026/2027, based on qualifications and examinations, open to Italian and EU citizens, as well as non-EU citizens, for admission to *Scuola di Specializzazione in Beni Architettonici e del Paesaggio*, affiliated with the ArCoD Department of Politecnico di Bari.

The maximum number of students admitted to the first year of the course is 20, including 2 places reserved for non-EU candidates who are not permanent residents in Italy. Please note that non-EU citizens legally residing in Italy for any reason are treated as EU citizens for the purposes of this selection process.

The courses will take place both in Bari, at the ArCoD Department, and in Taranto at the former Convent of Sant'Antonio, Via Luigi Viola, which houses *Soprintendenza Nazionale per il Patrimonio Culturale Subacqueo*. Conferences and seminars related to the School's activities may also be held at this venue.

The course will begin in January 2027.

The duration of the program is two academic years and includes the acquisition of a total of 120 ECTS credits.

Art. 2 – Objectives of the Scuola di Specializzazione

The aim of the School is to train specialists with a high professional profile in the field of study, protection, restoration, management, and enhancement of architectural and landscape cultural heritage, understood in the broadest sense.

The School offers in-depth historical-critical training, with a particular focus on ancient architecture, along with advanced technical and professional skills related to the principles and methods of intervention for the protection, conservation, and restoration of architectural, archaeological, landscape, and environmental heritage. Special attention is given to the restoration of ancient architecture and various aspects related to anastylosis interventions.

Training also covers the study of natural and human-made landscapes, emphasizing the relationships between settlement patterns, construction science and technology, and the forms of natural territories. Additionally, the program provides comprehensive training in museum design, including museography and museology, with a specific focus on archaeological museums.

Art. 3 – Admission Requirements

Admission to "*Scuola di Specializzazione in Beni Architettonici e del Paesaggio*" is reserved for holders of the following degrees according to the Italian university system:

- Old University System Degree (prior to Ministerial Decree 509/99):
  - Architecture

- Specialist or Master's Degree:
  - *Architettura e Ingegneria Edile* - Class 4/S, M.D. 509/99
  - *Architettura e Ingegneria Edile-Architettura* - Class LM-4, M.D. 270/04.

Candidates holding a second-level degree in the following fields may also be admitted, subject to the School's evaluation of their academic curriculum to identify any educational gaps:

- *Archeologia* - Class 2/S M.D. 509/99; Class LM-2 M.D. 270/04;
- *Conservazione dei Beni Architettonici e Ambientali* - Class 10/S M.D. 509/99; Class LM-10 M.D. 270/04;
- *Conservazione e Restauro del Patrimonio storico-artistico* - Class 12/S M.D. 509/99;
- *Conservazione e Restauro dei Beni Culturali* - Class LM-11 M.D. 270/04;
- *Storia dell'Arte* - Class 95/S M.D. 509/99; Class LM-89 M.D. 270/04;

  Admission for candidates with degrees in the above fields is subject to the evaluation of their individual academic curriculum to determine any educational debts.

Candidates with a degree obtained abroad (II Level Degree: Master's Degree, Master of Science/Arts, etc.) may also participate.

Candidates already holding a recognized equivalency issued by an Italian university must attach a self-certification including the relevant reference details (indication of the provision details, etc).

For foreign degrees not yet recognized as equivalent, the Evaluation committee will assess their suitability in accordance with Italian law, the legislation of the awarding country, and international agreements on recognition of qualifications. To support this assessment, candidates must upload any relevant supporting documents with their online application.

All candidates are admitted provisionally until their eligibility requirements are verified. Politecnico di Bari may conduct this verification at any time, even after the start of the course, in accordance with Art. 43 of Presidential Decree 445/2000. Candidates may be excluded at any time by reasoned decision.

Art. 4 – Application Procedures and Deadlines

Applications for admission **must be submitted exclusively through the university's online system by 12:00 p.m. on October 15, 2026** (Italian Time)**.** The online procedure is accessible at www.poliba.it → https://poliba.esse3.cineca.it/Home.do.

All communications regarding the competition will be sent via email to the address provided by the applicant during the online application process.

Applications submitted by other means will not be considered.

It is the applicant's responsibility to ensure that the online procedure is correctly completed. Candidates are strongly advised to complete the application well before the deadline.

Access to the online procedure requires registration in the **ESSE3 system**. If not already registered, candidates must select "**REGISTRAZIONE**" and enter the required personal data. A tax code (Codice Fiscale) is necessary; non-Italian citizens must generate a provisional tax code using free online tools.

Already registered users should log in using the "**LOGIN**" menu option with their credentials. Candidates are advised to update their personal data, especially their email address, under **HOME → Anagrafica**. After logging in, candidates must go to "**SEGRETERIA**" and select "**TEST DI AMMISSIONE**," then choose the competition: "***Scuola di Specializzazione in Beni Architettonici e del Paesaggio 2026/27***".

During the application process, candidates must:

- Choose the language (Italian, English, or French) of the admission exams;
- Enter their academic information as instructed within the system;
- Select the administrative category:
  - Category 1: EU and non-EU candidates residing in the EU
  - Category 2: non-EU candidates not residing in the EU (those requiring a student visa to enter Italy). For this procedure, please carefully read *"Procedure per l'ingresso, il soggiorno e l'immatricolazione degli studenti richiedenti visto, relative ai corsi della formazione superiore in Italia, presso le istituzioni della formazione superiore valide per l'anno accademico 2026/27"* (https://www.universitaly.it/studenti-stranieri);
  - Upload the required documents (see below);
  - Pay the competition fee.

Required documents for application

During the application, the following mandatory documents must be uploaded (**under penalty of exclusion from the competition procedure**). PDF format is required.

1	**Curriculum vitae et studiorum** using *Model 1* provided by the university (attached to the call).
2	**Valid ID document**. Only the following documents will be considered eligible: • ID card (only if issued by an EU member state); • driving licence (only if issued by an EU member state); • in all other cases, a current passport (also non-EU citizens).
3	**Degree qualification certifications for first (Bachelor's) degrees and second (specialization/Master's) degrees (or 5-year Single Cycle degrees).** **Candidates with qualifications awarded in Italy** must attach *Model 2* form (attached to the call), specifying: o final degree mark; o a list of all exams taken with their relative marks in both degree courses (or the Single Cycle course).

	Candidates with a degree qualification awarded by a non-Italian university must attach the following documents[1] to their application, as issued by the awarding body. This supersedes any form of selfdeclaration. o degree certificate or diploma showing final mark; o official transcript of exams taken during all university study programmes, showing all results; o any other type of document which demonstrates the equivalence of qualifications with those required in this application call (Supplementary Diploma, "Dichiarazione di Valore" (statement of value) issued locally.
4	**Thesis of Specialization/Master's Degree (or 5-year Single Cycle degrees)**
5	**Only for candidates which apply for Category 2,** it is mandatory to upload the following documents; o **Motivation letter;** o **Recommendation letter** of a University professor that followed the candidate during her/his university studies, written on headed paper of the University where the professor is affiliated and duly signed by the professor.

It is also possible to attach the following **optional documentation** to the application for evaluation purposes:

6	**A self-certification declaration for any other qualifications held** which are deemed suitable for evaluation. This must be signed and dated (following the layout of the *Model 3*, attached to the call)
7	**Language certifications**
8	**Eventuali pubblicazioni**, anche per estratto (nel caso di pubblicazioni voluminose o non disponibili in formato elettronico), relative all'attività svolta e riportate nel Curriculum. **Publications** related to the carried out activity and declared within the CV (in case of bulky publications or publications not available in PDF format, extracts are accepted.

In accordance with Presidential Decree 445 (28 Dec 2000) and subsequent modifications and additions, all status, acts and qualifications attested by **Italian Public Administration** bodies may be provided using only a selfdeclaration certificate.

Qualifications and documents must be attached in electronic PDF format with a size **not exceeding 5 MB each**. The file name must necessarily indicate the type of document (e.g. "CV", "ID", etc.).

As part of their online application, candidates with disabilities (as per Laws 104 (5 Feb 1992) and 17 (28 Jan 1999) or specific learning disabilities (SLD / ASD as per Law 170 (8 Oct 2010) must attach National Health Service certification attesting to the diagnosis of said conditions and clearly state requests for any additional assistance and/or added time needed to complete

[1]**N.B**. These documents must be in Italian, French or English or translated into Italian or English and verified by an official Italian diplomatic or consular representative under the responsibility of the candidate. These should follow the guidelines set out in the document "PROCEDURES FOR ENTRY, RESIDENCY AND ENROLMENT OF INTERNATIONAL STUDENTS AND THE RESPECTIVE RECOGNITION OF QUALIFICATIONS, FOR HIGHER EDUCATION COURSES IN ITALY FOR THE ACADEMIC YEAR 2026/27" available at the Ministry link https://www.studiare-in-italia.it/studentistranieri/

the entrance examination, along with a certification issued no more than 3 years ago by SSN facilities or by facilities and specialists accredited by the same, according to the regulatory references. This request does not replace the registration procedures.

Competition fee payment

All candidates are required to pay the Competition Fee, equal to € 30,00, using the online payment system PagoPA (see the link https://www.poliba.it/it/didattica/bacheca/pagopa).
To make this payment, the candidate must access the "Pagamenti" section of their Esse3 reserved area, after completing the application for admission, including all the required attachments.

Only for candidates resident abroad: if it is not possible for candidates to pay using the PagoPA system, payment will also be accepted by bank transfer payable to: Politecnico di Bari - via G. Amendola, 126/B - 70126 Bari. The bank details are: IBAN: IT59X0306904067100000300001 BIC: BCITITMM - description: "*Iscrizione concorso Scuola di Specializzazione in Beni Architettonici e del Paesaggio – A.A. 2026/2027*". **Only candidates making payment in this way are required, before deadline date, to attach a copy of the bank transfer payment and a declaration of failed administration fee payment ("Dichiarazione di impossibilità al pagamento del contributo di partecipazione alla procedura concorsuale mediante PagoPA"**), to be compiled using the form attached to the call.

Under no circumstances will refunds be issued (i.e. exclusion, withdrawal, absence, etc.). The sole fee payment of €30 does not in itself constitute an application in the absence of an online application form, even if payment is made before the deadline.

Please note that if the payment date certified in the system is later than 15th October 2026, the candidate will not be admitted to the test. Given the deadline for completing the registration procedures, it is strongly recommended to make the payment immediately after entering the registration in Esse3 and promptly with respect to the deadline. **Politecnico di Bari may exclude candidates who, despite having followed these procedures, have paid the Fee after 15th October 2026 or with methods other than those indicated above.**

The online application is considered correctly completed only when, at the end of the procedure, the candidate views the pdf of the application for admission generated by the system. Any incorrect or missing information regarding high school qualifications and displayed on the pdf document do not constitute grounds for exclusion: **the pdf of the application for admission does not constitute documentation that can be assessed in the context of the competition procedure.**

After the confirmation of the data and the electronic submission, it will no longer be possible to modify the application; however, it will be possible to add, delete, replace or modify the attached documents as long as it is within the deadline of the announcement. After this deadline, additions to the documentation will not be allowed. It is suggested to prepare the attachments in digital format before starting to fill out the application for admission on Esse3.

The Administration will verify the validity of the applications, including the completeness and regularity of the self-certifications provided, after the deadline of the call. In the event of invalidity or irregularity of the application or documentation submitted, the candidate will be excluded from the competition, with communication to the email address indicated by the candidate in the application for admission.
Incomplete applications or applications lacking the mandatory qualifications required by this announcement will not be considered valid, and will therefore be automatically excluded.

Art. 5 – Date and Venue of the Examination

The date(s), venue, and time of the written examination will be communicated to candidates at least fifteen days prior to the exam. The exam schedule will be published on the Official Online Notice Board (Albo online) of Politecnico di Bari (https://www.poliba.it/it/albo-online), on the website of the Scuola di Specializzazione (www.specializzazionepoliba.it), and on the department's website (ArCoD).

This publication will serve as official personal notification to all applicants, exempting the University from sending individual notices.

Art. 6 – Evaluation of Qualifications, Exams, and Ranking Formation

Admission to the *Scuola di Specializzazione in Beni Architettonici e del Paesaggio* is based on qualifications and exams.

To access the entrance exam, candidates must submit a certification of proficiency in one of the following foreign languages: English, French, German, or Modern Greek. If such certification is not available, candidates must take an oral test to assess their proficiency in one of the accepted foreign languages. Non-Italian citizens must also demonstrate proficiency in Italian, as all courses are taught in Italian.

The Evaluation Committee has **100 points** available for each candidate, distributed as follows:
- 30 points for qualifications
- 35 points for the written test
- 35 points for the oral test.

Evaluation of Qualifications

The evaluation of qualifications will occur before the written exam and will be disclosed prior to correction, based on the following criteria:
a) Master's thesis on topics related to historical-archaeological or restoration disciplines: up to 10 points;
b) Graduation grade: 6 points for a score from 105 to 107; 8 points for 108–109; 10 points for full marks; 12 points for full marks with honors or equivalent;
c) Scientific publications in relevant fields: up to 20 points;
d) Participation in archaeological excavation missions, surveys, and monument studies: up to 15 points;
e) Other relevant qualifications (e.g., documented restoration experience, cataloging cultural heritage, completion of related training or master's programs, certified knowledge of additional foreign languages): up to 10 points.

A minimum of 18 points is required for the qualification evaluation to be considered valid (max. limit is 30 points).

Written Examination
The **written test** will focus on topics related to the history of ancient architecture and architectural and landscape restoration. It will take place in person at the Politecnico di Bari. Candidates not notified of exclusion must attend the exam on the specified date and location as published in the official notice.

Remote participation may be permitted in case of certified illness, upon a written request with supporting documentation, submitted via email to post-lauream@poliba.it no later than five days before the exam.

During the exam, candidates must use only a black ink pen and may not bring bags, backpacks, paper, notes, books, electronic devices, or communicate with others, under penalty of exclusion.

For Category 2 candidates (non-EU residents abroad), the written exam is replaced by the evaluation of a motivation letter and a recommendation letter, which will be graded as follows:
- Motivation letter: up to 20 points
- Recommendation letter: up to 15 points

To qualify for the oral exam, a candidate must score at least 21 out of 35 on the written test.

Oral Examination
The oral exam will focus on topics related to the history of ancient architecture and architectural and landscape restoration. It will be conducted in person at the Politecnico di Bari. Category 2 candidates may take the oral exam remotely.

Remote participation may also be allowed in case of certified illness, upon request with supporting documentation sent to post-lauream@poliba.it no later than five days before the exam.

Candidates must bring the same valid ID uploaded during the online application process.

Failure to appear constitutes withdrawal from the selection.

A minimum score of 21 out of 35 is required to pass the oral exam.

Candidates violating the above rules will be excluded by immediate decision of the Committee.

Exclusion may also occur after the exam if violations are identified.

The final ranking will be based on the sum of the points earned in qualifications, written, and oral exams.

Candidates ranked within the number of available positions will be admitted. In case of a tie, the younger candidate will be given preference.

Art. 7 – Evaluation Committee

The Evaluation Committee, appointed by Rectoral Decree upon designation by the School Council after the application deadline, is composed of the Director of the School and four full professors, along with their respective substitutes.

The members of the Evaluation Committee must submit self-certifications pursuant to Article 46 of Presidential Decree 445/2000, declaring that they:

- Undertake to report any situation related to the procedure that could constitute a conflict of interest, even potential, and/or any reason for abstention and/or incompatibility that may arise in relation to accepting the appointment;
- Have not received final criminal convictions for offenses leading to disqualification from holding public office, offenses that affect professional integrity, or offenses under Legislative Decree No. 231/2001;
- Are not aware of being subject to any criminal proceedings;
- Commit to acting impartially and to carrying out their duties with rigor and confidentiality, in compliance with current regulations, and in accordance with the fundamental principles set out in the Code of Ethics and Conduct of the Politecnico di Bari.

Art. 8 – Publication of results and enrollment requirements

After the competition has been held and all formalities have been completed, the official ranking(s) (Rectoral Decree of Approval) will be published on the Official Online Notice Board (*Albo online)* of Politecnico di Bari (https://www.poliba.it/it/albo-online), and will serve as official notification.

Admitted candidates must complete their enrollment online through the ESSE3 platform, using the same login credentials used for submitting the application.

The procedures and deadlines for enrollment will be communicated through a specific Notice published on the Official Online Notice Board (*Albo online)* of Politecnico di Bari, which will serve as official notification, and on the university website (https://www.poliba.it/it/didattica/specializzazione), no later than the publication date of the general merit ranking.

In the event of withdrawal and/or forfeiture by admitted candidates before the start of the course, the next candidates in the ranking will be admitted in order of placement.

Art. 9 – Fees and Contributions

Students enrolled in the *Scuola di Specializzazione* must pay the virtual stamp duty and the regional student support fee (ADISU), and comply with the rules contained in the Tuition Regulation of Politecnico di Bari.

An annual tuition fee of **€ 1.500,00** is also required for enrollment in the School. The total amount is payable in two semiannual installments: the first upon enrollment, the second by June 30 of the following year

Art. 10 – Scholarships

Depending on funding received from public or private entities, scholarships may be awarded to admitted students based on the merit ranking (as determined by the Rectoral Decree of Approval), up to the limit of available funds.

For the 2026/2027 cohort, 6 (six) biennial scholarships are available, each funded by the Apulia Region and worth €10.000,00 gross.

These scholarships will be awarded to admitted students in order of merit. Receiving a scholarship does not exempt students from paying enrollment fees.

By accepting a scholarship funded by the Apulia Region, recipients agree to focus their study, research, and training activities on one of the following themes related to the geographical area of the Ofanto River in ancient Daunia:

- Ancient road networks in Daunia
- Analysis of the formation and development of ancient settlements in Daunia
- Analysis of defensive structures in the Daunian territory
- Monumental heritage of Daunia: funerary architecture
- Monumental heritage of Daunia: religious architecture
- Roman construction techniques in northern Apulia
- Museum heritage of Daunia
- Hypogea as productive resources

If one or more recipients decline the scholarship, it will be awarded to the next eligible candidate on the merit list.
In case of withdrawal from studies, the recipient must return the full amount of the scholarship to Politecnico di Bari.

The scholarships mentioned in this Call:

- Cannot be combined with other scholarships, except those granted by national or foreign institutions for study periods abroad to support the recipient's training;
- Are intended solely for the continuation and completion of postgraduate education, and do not establish any employment relationship, right of access to staff positions, or entitlement to social security or welfare benefits;
- Are incompatible with salaried employment, unless the recipient is granted unpaid leave by their employer for the duration of the scholarship;
- Are exempt from local income tax and personal income tax, pursuant to Article 6, paragraph 3 of Law 398/89.

Art. 11 – Withdrawal Procedure After Enrollment

Students who, after enrolling, decide to withdraw from their studies must send a **written declaration of withdrawal** via email to post-lauream@poliba.it. Upon receiving the declaration, Post-Lauream Office will issue an electronic invoice for the amount corresponding to the legal value of the stamp duty in the student's personal area on ESSE3; this must be paid exclusively through the PagoPA system.

If the stamp duty is not paid, the withdrawal request will be considered void. Withdrawal can be requested at any time.

Students who withdraw are not entitled to a refund of fees or contributions already paid.

Art. 12 – Program structure and final diploma examination

Attendance is mandatory. Students must attend all lectures, classes and exercises of each course and all required activities. Attendance must amount to at least 75% of each course per academic year.

The final assessment is intended to verify students' adequate preparation for earning credits. To take exams or other assessments, students must have met attendance requirements and be up to date with all required fee payments.

The School will publish the examination schedule at the beginning of the academic year, with at least one session at the end of each teaching period.

The final examination committee will consist of course professors, or in the case of integrated courses, the professor responsible for the educational activity.

Results of internships or training will be assessed by the responsible professor(s). Students who fail to pass all required core exams for the year cannot proceed to the next year and must repeat it. A student may not repeat the same academic year more than once.

At the end of the two-year program, to obtain the Specialization Diploma, students must submit an individual thesis on a topic agreed upon with the School Council and supervised by a member of the School.

Admission to the final exam is conditional on regular academic status and payment of the graduation fee as set out in the tuition and fees regulation.

The thesis will be evaluated by a committee of seven School members and graded on a 70-point scale. The exam is considered passed with a minimum score of 6/10 of the maximum grade.

Art. 13 – Publication of Competition Documents

This call for applications is published on the Official Online Notice Board *(Albo online)* of Politecnico di Bari (https://www.poliba.it/it/albo-online), on the website of the Department of Architecture, Construction, and Design – ArCoD (https://www.poliba.it/it/content/dipartimento-dArCoD), and on the *Scuola di Specializzaione's* website (http://www.specializzazionepoliba.it/).

All subsequent official documents will be published on the university's Official Online Notice Board *(Albo online)* and will serve as legal notification to all concerned parties.

Art. 14 – Personal Data Processing

In accordance with current regulations, the privacy of all candidates will be respected. All data provided will be processed solely for purposes related to the selection process, for admitted students for the School's activities, and for graduates to support their employment prospects. Data processing will comply with Regulation (EU) 2016/679 (GDPR).

Candidates have the rights established by Articles 15–18 of the GDPR, including the right to access, rectify, supplement, or delete their personal data, or restrict its processing. Requests should be addressed to Politecnico di Bari via email at: rpd@poliba.it.

By applying to this competition, candidates implicitly consent to the publication of their personal data and competition results on the university's website/platform in accordance with the above law.

Pursuant to Law 7 August 1990, No. 241 and Presidential Decree 12 April 2006, No. 184 and subsequent amendments, any legally interested party has the right to access competition documents, within the legal terms. Therefore, the submitted documentation may be subject to access requests by other candidates.

Art. 15 – Competition officer and contact persons

The official responsible for the selection procedure, pursuant to Law No. 241/1990, is Simona Del Vecchio (Post-Lauream Office). For information, please contact exclusively via email at: post-lauream@poliba.it.

Contact persons for non-selection-related matters:

- Prof. Antonello Fino, Vice Director of the Scuola di Specializzazione (antonello.fino@poliba.it; mobile: +39 404039545), Monday to Friday from 10:00 a.m. to 12:00 p.m.;
- Rosanna Devito, Head of Administrative Services of the ArCoD Department (rosanna.devito@poliba.it; +39 080 5963811);
- Maria Romano, contact person for Scuola di Specializzazione in the ArCoD Department (maria.romano@poliba.it).

Art. 16 – Final and safeguard provisions

Candidates who do not comply with the rules of this call will not be allowed to participate in the admission exam or to enroll.

All students of the Scuola di Specializzazione in Beni Architettonici e del Paesaggio must comply with the principles set out in the Statute of Politecnico di Bari and the Code of Ethics and Conduct of Politecnico di Bari, issued by Rectoral Decree No. 582 of 28.09.2018.

For all matters not expressly covered in this call, current applicable legislation will apply.

THE RECTOR
Prof. Ing. Umberto FRATINO